



**Jessica Kubiak**  
*Mayoral Appointment*

**Ashley Dopart**  
*Mayoral Appointment*

**Bruce Lemois**  
*Council Appointment*

**Jeremy Scott**  
*Council Appointment*

**Glenn Modica**  
*Ex-Officio*

**Sarah King**  
*Ex-Officio*

**Carlos Neves**  
*Honorary*

**Matthew Bessette**  
*Alternate*

**Michael Mitchell**  
*Alternate*

**AMARAL ADAPTIVE REUSE BUILDING COMMITTEE - MINUTES**  
THURSDAY, JANUARY 12, 2023, AT 6:00 PM  
CUMBERLAND TOWN HALL – COUNCIL CHAMBERS (2<sup>ND</sup> FLOOR)  
45 BROAD STREET, CUMBERLAND, RI 02864

**All meetings are held in person.**

**1. Call to Order**

Chairman Lemois called the meeting to order at 6:02 pm, and all members were present.

**2. Approval of Meeting Minutes: December 20, 2022**

Motion by Glenn Modica, seconded by Matt Bessette. Unanimous approval.

**3. Review Request for Quotes: Class I Survey**

Glenn Modica explains that the Town only received one quote from DiPrete Engineering for professional surveying services. The total amount proposed was \$4,500 (\$2,900 for the Comprehensive Boundary Survey and \$1,600 for the Topographic Survey).

Discussion ensues about how this was below the threshold that would require Town Council approval. The committee is free to proceed with accepting the quotation and beginning work.

Motion to approve DiPrete from Jessica Kubiak, seconded by Glenn Modica. Unanimous approval.

**4. Review of Next Steps**

The committee discussed upcoming dates and milestones for the project.

Thursday, the 19<sup>th</sup>, is the mandatory pre-bid meeting for the architectural RFQ. Glenn Modica asks how many committee members would be in attendance; if there were a quorum, an agenda would need to be filed.

Sarah King points out that with Glenn and herself in attendance, just two additional individuals would trigger a quorum.

The RFQ responses are due on February 3<sup>rd</sup>, at which point Glenn will send out a scoring sheet to all members of the building committee to begin the ranking process. The committee will review the scoring on February 16<sup>th</sup> at 6:30 and tentatively conduct interviews with the top-ranked firms on March 7<sup>th</sup>.

#### **5. Public Comment**

There were no public comments.

#### **6. Adjournment**

Motion to adjourn by Glenn Modica, seconded by Jessica Kubiak. Unanimous to adjourn at 6:20 pm.

**Posted: February 17, 2023**