



Jessica Kubiak
Mayoral Appointment

Ashley Dopart
Mayoral Appointment

Bruce Lemois
Council Appointment

Jeremy Scott
Council Appointment

Glenn Modica
Ex-Officio

Sarah King
Ex-Officio

Carlos Neves
Honorary

Matthew Bessette
Alternate

Michael Mitchell
Alternate

AMARAL ADAPTIVE REUSE BUILDING COMMITTEE

MINUTES

THURSDAY, FEBRUARY 16, 2023, AT 6:30 P.M.
CUMBERLAND TOWN HALL – COUNCIL CHAMBERS (2ND FLOOR)
45 BROAD STREET, CUMBERLAND, RI 02864

All meetings are held in person.

1. Call to Order

Vice Chairwoman Kubiak called the meeting to order at 6:35 pm.

Members Present: Kubiak, Dopart, Scott, Modica, King, Neves, Bessette, Mitchell

2. Approval of Meeting Minutes

Sarah King explains that these are the minutes from the last meeting and the pre-bid walk-through.

Motion by Glenn Modica, Seconded by Jessica Kubiak, the minutes are approved unanimously.

3. Class I Survey Update

Glenn Modica explains that DiPrete has been onsite this week conducting the survey and that the Town expects to have the final product soon.

The committee expresses gratitude for DiPrete coming out so quickly to begin this work.

4. Review of Qualifications, Amaral Building Architectural Services

The Building Committee discusses the proposals received from Northeast Collaborative Architects and JHL. Comparisons are made between the proposed timelines, with JHL's timeline being longer. The committee agrees that both firms are qualified and have a sound understanding of the scope of work and the project goals.

Discussion is had about the interview process. Glenn Modica explains that because there were only two responses received, the Town will now request pricing from both, and the building committee will interview both candidates.

Vice Chairwoman Kubiak asks if the committee should come up with specific questions that should be asked during the interviews.

Sarah King agrees there should be some set questions asked of both candidates. It's the only fair way to compare. She asks the committee what the big areas are that should be touched upon in the questions.

Matthew Bessette and Jeremy Scott discuss asking for 50% and 90% construction costs, pricing out each task.

The committee discusses the importance of understanding each firm's communication style and which people would be directly involved in the day to day of the project.

The committee discusses the approach for the interviews – 10-15 minute presentation followed by questions and answers with interviews taking place on March 7th.

5. Adjournment

Motion to adjourn by Glenn Modica, seconded by Sarah King. The meeting is adjourned at 7:15 pm.