

# Microenterprise Stabilization Grant (MicroE) Program

The Town of Cumberland, with Community Development Block Grant (CDBG) funds provided by the R. I. Office of Housing and Community Development (OHCD) and the U.S. Department of Housing and Urban Development (HUD), is offering working capital grants of \$5,000 to qualifying small business microenterprises adversely impacted by COVID-19.

**Eligible Businesses:** Certain types of microenterprises are eligible. A microenterprise is defined as a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise.

The microenterprise owner's gross annual family income may not exceed the applicable income limits below.

CUMBERLAND LOW/MODERATE INCOME LIMITS (80% AMI) 2020								
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Maximum Income	\$48,750	\$55,700	\$62,650	\$69,600	\$75,200	\$80,750	\$86,350	\$91,900

*JUNE 2020 UPDATE: Businesses with one owner/employee only may apply. Businesses that received EIDL and/or PPP funds may apply, as long as the adverse impacts on the business exceed other assistance by at least \$5,000. Businesses opened in 2019 that meet all other eligibility criteria may apply.*

**Businesses must meet the following updated eligibility criteria:**

- Be a microenterprise of five or fewer employees, one or more of whom owns the enterprise
- Be owned by low- or moderate-income person(s) ( $\leq 80\%$  of the Area Median Income, based on family size), based on the table above
- Be a for-profit entity (sole proprietorships, partnerships, corporations, or LLCs)
- Have a physical establishment in the city/town of application
- Provide goods or services to multiple clients or customers
- Be in good standing with the state and city/town
  - a. Be current on all taxes due through 3/1/2020
  - b. Active and valid state licenses/registrations, if applicable
  - c. Not a party to litigation involving the state or city/town
- Be able to document a loss of income of at least \$1,000 due to COVID-19
- Have been established in 2019 or earlier
- Have annual gross revenues greater than \$25,000, as documented on 2018 or 2019 tax returns
- Not be listed under the excluded business types, as amended (see below)

**Required Documents:** Applicants must submit all application forms, and supporting documents, including copies of:

- Driver's License or State-Issued Photo ID
- Personal tax returns for all adults filing separately (2018 or 2019)
- Business tax returns (2018 or 2019)
- Copies of payrolls for most recent pay period and pay period ending on/before 3/7/2020
- Copies of receipts for impacted period in 2020 (e.g. March), and same period in 2018, 2019

**Grant Amounts:** \$5,000 grants will be disbursed via a single lump-sum payment to approved, eligible microenterprises.

**Use of Funds:** Funds may be used for working capital to cover business costs, such as rent, staffing, and utilities. MicroE funds may not be used for major equipment purchases, purchase of real property, construction activities, business expansion, or lobbying.

**Excluded Business Types:** The following business types are **excluded** from participating in this program:

- Cannabis-related businesses
- Real estate rentals/sales businesses
- Home-based businesses with no employees
- Businesses owned by persons under age 18
- Businesses that are franchises or chains
- Liquor stores
- Weapons and firearms dealers
- Political lobbying firms and lobbyists
- Independent consultants/contractors who provide services to a single entity
- Home-based businesses that are restricted to patrons below the age of 18

Microenterprises owned by students age 18+ are generally ineligible, unless the student owner is the sole means of financial support for other family members

## **Pre-Screening Phone Interview**

Prior to submitting an Application, you must participate in a pre-screening phone interview.

***For more information contact:***

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***Cumberland Town Hall***

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***401-728-2400 x146***

***<https://www.cumberlandri.org/planning/>***

**A tradução do documento está disponível mediante solicitação**

**可根据要求翻译文件**

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**الطلب عند المستند ترجمة تتوفر**

**La traduzione del documento è disponibile su richiesta**

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