



THE MAYOR'S OFFICE OF CHILDREN, YOUTH & LEARNING

Creating Lifelong Learners
Cumberland, Rhode Island



Town of
CUMBERLAND
Rhode Island

Positions Open: Early Childhood Teaching Assistants & Substitutes



REPORTS TO: Lori Beaugard, Early Childhood Coordinator, OCYL
LOCATION: 1464 Diamond Hill Road, Suite 2, Cumberland, RI 02864
HOURS: Monday—Friday, Approximately 15 hrs. per week,
8:30 AM—11:30 AM or 9:00 AM – 12:00 PM
START DATE: Immediate: September 2020 through May 2021
STATUS: Part-time, hourly seasonal employee of the Town of Cumberland, no benefits.
COMPENSATION: \$19 per hour (3 hours/day)

Note: OCYL complies with State of RI COVID-19 Prevention Protocols and masks will be required by all adults at all times.

JOIN OUR ENERGETIC, PROFESSIONAL TEAM!

Teacher Assistants embody OCYL's early childhood philosophy of providing unique early childhood classes that are joyful, dynamic, skills based and developmentally appropriate. The curriculum, which is aligned with RI Early Learning & Development Standards, provides exploration and practice of specific learning goals. Classes also help develop language, social/emotional, cognitive and motor skills.

DUTIES & RESPONSIBILITIES: Teacher assistants are responsible for assisting the lead teacher and creating a safe and nurturing environment. OCYL teachers and assistants use positive, developmentally appropriate language to support students while they discover and learn through play and adult led activities. Additionally, teacher assistants act professionally in the classroom and with families, while creating a joyful place of learning and growing. Duties include cleaning and disinfecting classroom and classroom materials per COVID-19 protocols. Full job description available upon request.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- Teacher Assistant Certification (or teaching certification) from a state approved program (RI or MA preferred)
- Early Childhood classroom experience
- 2 Professional References
- Legal authorization to work in the United States, submit an approved background check and reliable transportation.
- Flexibility to support short-term or long-term distance learning as implemented by lead teacher

ABOUT THE DEPARTMENT: Located in Cumberland, RI, the Mayor's Office of Children, Youth & Learning (OCYL) serves early childhood children through high school teens. OCYL is a one of a kind education center that supports children and youth as they learn, grow and achieve to their fullest potential. We believe that the essential preschool years and out-of school time hours provide invaluable opportunities for each child or teen to engage, explore and learn through unique and enriching programs. OCYL is committed to supporting the development of life long skills necessary to succeed: collaboration, communication, creativity, critical thinking, social-emotional awareness & a sense of community.

How to Apply:

Please email: resume, cover letter/letter of interest, references, certifications to: lbeaugard.ocyl@gmail.com

For more information on the department, please visit our website:

<https://www.cumberlandri.org/office-of-children-youth-and-learning/>