

ANIMAL CONTROL OFFICER

DEPARTMENT: Animal Control/Police
REPORTS TO: Police Chief/Mayor
TERM: Mayoral Appointment/Executive Staff. Appointment runs concurrently with Mayor
STATUS/HOURS: Salaried/Full-time

DUTIES AND RESPONSIBILITIES

Under the general direction of the Mayor and the Chief of Police, the Animal Control Officer enforces Town of Cumberland ordinances and RI State Law relating to the control of animals. Duties include the following.

- Oversees the patrolling, capturing, impounding, release, adoption or destruction of stray diseased, injured, or unclaimed animals.
- Directs the care and feeding of all animals at the center.
- Directs and participates in the investigation of animal nuisance complaints and issues summons to owners of animals in violation.
- Investigates complaints of cruelty.
- Supervises the capture and quarantine of rabies observation animals.
- Evaluation of the health status of impounded animals and recommend testing for diseases and declaration of vicious animals under Town ordinance and State law.
- Coordination with appropriate health agencies and officials in the prevention of rabies.
- Maintenance of a professional reporting system for all employee issues, animal bites, impounded animals, citizen complaints, arrests, prosecution and other health related issues.
- Responsible for the completion and submission of Town and State reports.
- This position requires frequent travel within the Town of Cumberland and physical exertion in the capture and care of domestic and wild animals.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- Must be 21 years of age.
- High school graduate or equivalent required.
- Possession of a valid Rhode Island Motor Vehicle Operator's License.

- Some experience working with domestic animals, livestock, exotic animals, or wildlife or law enforcement experience or any equivalent combination of training and experience.
- Ability to deal, tactfully, and fairly with the public.

COMPENSATION

Annual salary based on Education and Experience.

REVISED: July 2021

ADA/AA/EOE EMPLOYER