



THE MAYOR'S OFFICE OF CHILDREN, YOUTH & LEARNING

Creating Lifelong Learners
Cumberland, Rhode Island

Job Ad: Part-time, Seasonal, Early Childhood Lunch Facilitator

Position Summary

We're looking for an enthusiastic facilitator to supervise and engage a small group of 8 children ages 4-5 during their lunch period on weekdays from 11:15 AM – 12:30 PM. The facilitator will be responsible for creating a safe and nurturing environment, set-up and clean-up of the lunch space, and communicating positively with students, teachers and staff. This seasonal, 8-week opportunity is available for three sessions during the 2021-22 school year: Monday through Thursday in the Fall, Monday through Friday in the Winter & Spring. Begins January 3, 2022.



Responsibilities include:

- The facilitator is responsible for each “Lunch Bunch” from the end of their morning class until passing the children to their afternoon teacher
- Setting up the table(s) and chairs in preparation for lunch and clean up after students leave
- Taking attendance and getting to know the children
- Following all OCYL COVID-19 prevention and safely protocols

Duties include guiding students in these areas:

- Washing hands & bathroom use
- Carrying lunches to designated lunch area
- Setting up lunch in their own space
- Managing eating and socializing in the prescribed amount of time
- Cleaning up and packing up
- Lining up to go to next class



Requirements

Qualified candidates should be joyful with children, aware of development standards for early childhood, strong communication skills and love working with children.

- Teacher Assistant Certification, or at least 2 years towards college degree in early childhood education, or two years of current experience working with groups of children in a day care, afterschool program and/or school day/professional environment is preferred.
- CPR/First Aid trained preferred.
- All applicants must have legal authorization to work in the United States and must submit an approved Background Check/Fingerprinting.
- Must have reliable transportation.

This is a *part-time seasonal* position of the Town of Cumberland. Pay is \$35 per day. No benefits.

How to Apply:

Please email resume, cover letter/letter of interest, and 2 professional references to **Lori Beauregard, Early Childhood Programs Coordinator: lbeauregard.ocyl@gmail.com**
For more information on the organization, visit our website www.ocyl.org

ADA/AA/EOE EMPLOYER

Posted 11/22/21

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